



# Alternate Arrival/Release Agreement

**Instructions:** Complete this form for placement in child's file when child will arrive at the camp site from school, home or other activities, or depart from the camp site to go to school, home or other activities, and the child will not be accompanied by a parent or other previously authorized person. This form should be updated as information changes. Periodic review with the parent/guardian is recommended to ensure safety.

## ARRIVAL INSTRUCTIONS

My child \_\_\_\_\_  
(Child's Name)  
 will arrive at \_\_\_\_\_  
(Name of Camp Site)  
 from \_\_\_\_\_  
(School, home or other activity)  
 by way of \_\_\_\_\_  
(Walking, bicycle, bus, car pool, etc. Be as specific as possible)  
 at \_\_\_\_\_  AM OR  PM **(Child must sign in to camp no later than 9:30 am)**  
(Time of Arrival)  
 on  Monday  Tuesday  Wednesday  Thursday  Friday  
 My child will arrive from this destination  with OR  without camp supervision.

## RELEASE INSTRUCTIONS

My child \_\_\_\_\_  
(Child's Name)  
 will leave \_\_\_\_\_  
(Name of Camp Site)  
 by way of \_\_\_\_\_  
(Walking, bicycle, bus, car pool, etc. Be as specific as possible)  
 to go to \_\_\_\_\_  
(School, home or other activity)  
 at \_\_\_\_\_  AM OR  PM **(Child may no sign out until 3:30 pm)**  
(Time of Arrival)  
 on  Monday  Tuesday  Wednesday  Thursday  Friday  
 My child will arrive from this destination  with OR  without camp supervision.

## ADDITIONAL INSTRUCTIONS

I understand that I am responsible for notifying the camp of any changes in this schedule such as vacation, etc.

**SIGNATURE**-Parent

Date Signed (mm/dd/yyyy)